



Job # 2090 Director of Accounting

Company Overview

Xunlight Corporation, a technology spin-off from the University of Toledo, engages in the development, manufacture, and marketing of photovoltaic modules that convert sunlight into electricity. The company develops thin-film silicon based photovoltaic products and manufacturing equipment for high throughput production of flexible and lightweight photovoltaic modules at low cost.

Job Description: The Director of Accounting will provide financial and commercial operations control and reporting leadership for this pre-IPO technology company. The position will have primary responsibility for accounting, MD&A and financial inputs into all SEC documents (when required) as well as primary responsibility for SarBox implementation. This position will report to the CFO.

Job Responsibilities:

Financial Reporting & Analysis:

- Complete financial sections of all SEC documents
- Complete monthly closing of financial statements and analysis of accounts
- Prepare monthly financial information for Board pack
- Complete monthly analysis of performance to Plan (budget)
- Review financial reporting implications of all press/external communications
- Complete periodic cash flow reporting requirements
- Support all financing efforts
- Support the completion of ad hoc reporting in support of business operations and decision making

Annual Planning

- Coordinate the consolidation of all annual planning (budgeting) results at both the departmental and organizational levels

Tax and Compliance:

- Chief SarBox compliance officer
- Ensure that all appropriate internal controls are in place
- Complete, with external auditors, annual federal, state and local income tax returns

- **Compete sales, franchise and payroll tax returns**
- **Complete monthly/quarterly debt compliance analyses**

General Accounting & and Control

- **Direct sales and accounts receivable processing**
- **Direct accounts payable processing**
- **Direct and review payroll processing**
- **Direct & review monthly balance sheet reconciliations**

Systems

- **Oversee the implementation of the financial portions of ERP implementation**
- **Ensure that all appropriate systems controls are in place**

Qualification & Requirements:

- **Undergraduate degree in accounting,**
- **MBA, with emphasis in finance preferred**
- **CPA required**
- **3-5 years Big 4 public accounting experience**
- **At least 2 years corporate accounting experience in a public company, manufacturing experience preferred**
- **Comprehensive knowledge of GAAP, SarBox, and business systems**

For consideration, please submit all of the following: resume, cover letter, salary requirements and contact information for 3 employment references by e-mail to hr@xunlight.com. Refer to Job #2090 in subject line. No phone calls please. We are an Equal Opportunity Employer.